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OFFICE OF RESEARCH AND REPORTS

Proposed Statement of Mission and Functions

- I. Mission: The Assistant Director for Research and Reports is charged with responsibilities for authoritative intelligence research and reports in fields of common concern (excluding scientific intelligence) and for the planning and coordination of foreign intelligence research and production activities within the Government which support his intelligence mission.
- II. Functions: The Assistant Director for Research and Reports shall:
- A. Formulate and recommend the intelligence research program for the Agency. This program shall be interdepartmental in character, shall include recommended allocations of production responsibilities among participating agencies, and shall provide for:
1. Intelligence research and reporting in fields of common concern which can be more efficiently performed centrally, either by CIA, other Governmental agencies, or approved private research organizations.
 2. Operational intelligence support to other Offices of CIA and authorized Governmental departments and agencies.
- B. Coordinate the intelligence research and reporting activities of Governmental and other agencies participating in the Agency research program, continuously assess the adequacy of their effort, facilities and arrangements

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to meet Agency requirements, and where appropriate, recommend means for their improvement. Such coordination requires the Assistant Director for Research and Reports to:

1. Establish standards for intelligence research and reporting activities.
2. Prescribe the scope, terms of reference and periodicity of the various media required to present intelligence research reports under the approved Agency research program.
3. Review substantively the intelligence research contributions of other agencies, both qualitatively and quantitatively and take appropriate measures to remove deficiencies.
4. Review the execution of the intelligence research and reporting segment of the approved Agency production plan.
5. Insure that the intelligence research and reporting effort is continuously and effectively brought to bear in support of its various purposes.

C. Engage in the conduct of intelligence research and reporting in fields which:

1. Have been specifically allocated to CIA
2. Are not susceptible of allocation outside CIA
3. Transcend the responsibilities and dominant interests of any single Governmental intelligence agency.

D. Formulate and establish the necessary requirements, for his Office, for transmittal through appropriate channels for collection action.

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E. Provide CIA collection offices and other Governmental collection agencies with such evaluations of their reports as may be required.

F. Provide for centralized allocation and coordination of the National Intelligence Surveys Program.

G. Provide centrally for the production and coordination of foreign geographic and map intelligence, and for the procurement and preparation of intelligence maps.

H. Study and develop techniques and methods relating to intelligence research and reporting.